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FONDO ASILO, MIGRAZIONE E INTEGRAZIONE (FAMI) 2014-2020

Obiettivo Specifico: 2.Integrazione / Migrazione legale - Obiettivo Nazionale: 3. Capacity building - lett.m) Scambio di buone Pratiche  
Annualità 2016-2018

Progetto D.I.S.Co.R.S.I. Migranti: Dialogo Interregionale sui Servizi in tema di COmpetenze, Residenza e Salute per l'Integrazione dei Migranti  
in Piemonte, Auvergne-RhôneAlpes e Catalogna (Progetto 275 – CUP H19D17000780005)

### Terms of Reference

#### **for a study implementation about working/training inclusion measures dedicated to foreigners, to be conducted in the Catalan Region**

within the project *D.I.S.Co.R.S.I. Migranti: Dialogo Interregionale sui Servizi in tema di COmpetenze, Residenza e Salute per l'Integrazione dei Migranti in Piemonte, Auvergne-RhôneAlpes e Catalogna* (*D.I.S.Co.R.S.I. migrants: Interregional Dialogue on Services in the field of migrant Integration services in the areas of Housing, Health and Job/Competencies certification in Piedmont, Auvergne-RhôneAlpes and Catalonia Regions*) - Project 275 – CUP H19D17000780005

## **1. Introduction**

The study will be conducted within the project *D.I.S.Co.R.S.I. Migranti: Dialogo Interregionale sui Servizi in tema di COmpetenze, Residenza e Salute per l'Integrazione dei Migranti in Piemonte, Auvergne-RhôneAlpes e Catalogna* (*D.I.S.Co.R.S.I. migrants: Interregional Dialogue on Services in the field of migrant Integration services in the areas of Housing, Health and Job/Competencies certification in Piedmont, Auvergne-RhôneAlpes and Catalonia Regions*) - Project 275 – CUP H19D17000780005, cofinanced by the Fund on Asylum, Migration and Integration (FAMI 2014-2020) – Specific Objective 2 Legal Migration and Integration – National Objective 3 Capacity Building – Promotion of exchanges on integration politics developed in Italy and other EU Countries.

The abovementioned project, among other activities, foresees the conception of a number of studies (Phase 1: Activity 1.1 and Activity 1.2) to be implemented in the Piedmont Region (Italy), in the Auvergne-RhôneAlpes Region (France) and in the Catalonia Region (Spain) which will lead to a comparative analysis of the reference situation in the three regions, identifying good practices and hosting/integration services in the field of housing, health and job/competencies certification, with a focus on the role of migrant associations and communities.

The results of this first Study analysis phase of the project (which will end on March 31, 2018) will allow to proceed with the following ones, in particular: Phase 2 that will see the organization of international events in Turin to share the researches and the good practices emerged, promoting dialogue between migrant associations, institutions, the third sector and the international cooperation sector of the three regions; Phase 3, which will see experimentation in Piedmont of methodological innovations in the provision of services (for housing, health and professional inclusion) elaborated thanks to the researches and the exchanges; And Phase 4, which will provide for the promotion / strengthening of the role of migrant associations in Piedmont in dialogue with the local actors offering hosting and integration services, as well as with the organized migrant communities in France and Spain.

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The overall objective of the project is to contribute to improving hosting and integration services for migrant residents in Piedmont in the fields of housing, health and jobs/competencies certification through a process of dialogue and interregional cooperation between institutional actors and civil society in Piedmont, Auvergne-RhôneAlpes and Catalonia Regions, which will lead, on the one hand, to analyse and share the respective models and experiences, experimenting innovations in Piedmont, and on the other to strengthen the role of migrant association in interact with local institutions that offer such services.

The specific objectives of the project *D.I.S.Co.R.S.I. Migranti* are

1. to improve hosting and integration services for migrants living in Piedmont through research / action interventions in the three European regions, identifying good practices and particularly innovative service models that will lead to Piedmont's concrete experimentation of new methodologies.
2. to promote the active role of migrant associations in Piedmont, and their dialogue with local actors providing hosting and integration services, as well as their role in facilitating access to services by their respective Associative members (single associates and their families)
3. to promote the emergence of exchange and knowledge pathways between migrant associations in Piedmont and organized migrant communities in France and Spain, whose relations will be promoted and facilitated through the existence of historical relationships between co-ordination of associations of the world of international cooperation (COP, RESACOOOP and LAFEDE.cat)
4. To promote the networking among the three regions involved in international cooperation activities (carried out by NGOs, regional and local authorities) with the countries of origin of the most significant migrant communities (for Piedmont, in particular Morocco, Albania, Senegal, Peru) aiming at implementing a dialogue about ongoing processes (incoming and outgoing flows) as well as models of enhancement of the professional and training skills belonging to migrants.

## 2. Phase 1 (activity 1.1 and 1.2): comparative analysis between Piedmont, Auvergne-RhôneAlpes and Catalonia

With particular reference to Specific Objective 1, the project proposes during Phase 1 to carry out an analysis (research / action) of the current situation in Piedmont, Auvergne-RhôneAlpes and Catalonia, for the identification of good practices and hosting/integration services in the fields of housing, health and jobs / competencies certification, with a focus on the role of migrant communities. Nine parallel researches (three in each region, one for each of the three areas of intervention) will be conducted, the results of which will be the subject of a comparative analysis aiming to provide Piedmont authorities and stakeholders with information and tools to improve the system of inclusion of migrants on the regional territory.

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In particular, both at operational and financial level, the project envisages the following parallel activities in the first 8 months of the project:

**Activity 1.1:** realization in Piedmont of 3 studies by the 3 partners of the COP on housing (CICSENE), health (CCM) and jobs/competencies certification (ENAIP).

**Activity 1.2:** Realization of three researches in Catalonia and three in the Auvergne-RhôneAlpes Region on the issues covered by the project. Their implementation will be sub-contracted by COP with the collaboration of RESACOOOP and LAFEDE.CAT for the identification of the most suitable subjects to realize those services.

### 3. The objectives of the 9 studies that will be carried out under Phase 1

Through an inter-regional research/action path, each region will analyse/describe the system of hosting/integration services, with the identification and accurate analysis of best available practices and the most critical situations.

With particular reference to the specific situation in Piedmont, the project aims:

- at identifying and examine the main needs expressed by different areas of Piedmont (local policies, socio-economic characteristics, local situation of migrant communities) for each of the three fields of action
- at investigating the needs, impressions, expectations and resources of migrant associations<sup>1</sup> (and their associates) about the three issues of the studies, their relations with public and private local entities that provide services, with particular attention to their inputs and their potential contribution to improving the effectiveness of the services being investigated

Concerning the specificities of the thematic studies that will be carried out in each region, the details of what will need to be studied are the following:

- **Healthcare Area:** analysis of health policies/strategies and specific actions implemented at local and/or regional level to make migrant-friendly maternal-infant health services. The survey will have to be conducted by taking into account the basic elements of the health system: funding, human resources, equipment/medicines/technologies, research/information, service delivery, leadership/governance and communities/citizens. Studies should also allow a SWOT analysis of collected data and information.

<sup>1</sup> The IDOS Study and Research Center (Migration Association Reporting in Italy - 2014) defines "association of migrants" all associations (recognized or not) that:- have been founded by migrants and/or sons of migrants (young people from a migratory environment, or second generation); - or whose majority of members are made up of migrants and/or sons of migrants;- or whose board of directors is formed by a majority of migrants and/or sons of migrants.

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- **Housing Area:** analysis of existing housing policies/strategies, and specific measures implemented in the area of housing integration, access and maintenance of housing by migrants. The investigation will be conducted by taking into account the current legislative framework and the public financial resources allocated to the issue; public and private structural resources made available and the related access criteria; Any funds/measures/subjects aiming at facilitating/guaranteeing access to the private placement of the lease in the presence of precarious, non-demonstrable, absent incomes; The role of ethnic association on the subject. Studies should also enable a SWOT analysis of collected data and information.
- **Educational / Professional Area:** Analysis of the various existing experiences in formal, non-formal and informal competence certification services, both concerning profiles and tools, description of the tools in use, and mapping/description of good practices.

#### 4. SPECIFIC OBJECTIVES for the "Analysis of hosting/integration services for migrants and of good practices in the field of jobs/competencies certification, focusing on the role of migrant communities in the Catalan Region (Spain)

The analysis will describe working/training policies/strategies and specific actions implemented locally and/or regionally in the Catalan Region (Spain) identifiable as "working/training measures for migrants in the jobs/competencies certification related fields"

The analysis will identify and describe the already existing best practices/services existing at local and regional level, managed by the public sector and/or the private social sector, and (if existing) activities promoted by migrant association having similar objectives. Of such services/activities, particular emphasis should be placed on the relationship with the local public institutions and/or the private ones.

#### 5. REQUIRED METHODOLOGY

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A social research approach is required, with the collection and analysis of quantitative and qualitative data from primary and secondary sources.

In particular:

- Secondary sources: (i) strategies, policies, regulations, procedures, already existing agreements among dedicated institutions and local actors engaged on the topic; (ii)



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statistical data provided by official sources; (lii) any relevant publications on the subject. All sources and data collected must have local and/or regional relevance.

- Primary sources: (i) direct observation, (ii) semi-structured interviews and/or (iii) focus groups with important stakeholders for each sector (eg local authority representatives and resourceful people in territorial housing governance, technicians, representatives of migrant associations)

After the data collection phase from secondary sources (June to August), the survey will focus on collecting and analysing data collected from primary sources (September to November).

The choice of practices/services to be investigated and the detection/identification of survey tools (semi-structured interviews setting, trace of possible focus groups) will be agreed in September during a dedicated meeting that will be organized on-site with the project partners.

Like other research carried out in parallel in Auvergne-RhôneAlpes and Piedmont, the research carried out in the Catalan Region (Spain) will be divided into the following parts:

### 5.1 Analysis of the situation

- (i) analysis of the existing literature on the certification of competences and on the issue of migrant work inclusion issues
- (ii) analysis of regional policies / strategies and of the system of services highlighting specific actions taken by local and regional public and / or private social services in Catalan Region (Spain) identifiable as "reception / integration for migrants", with a particular focus on formal, non-formal and informal certification services
- (iii) description of instruments/tools in use
- (iv) First mapping of good practices. The mapping consists of a list of good practices with the details about: actors offering the service; Main beneficiaries; Main features (eg conducted activities and tools used); Elements of success that make this practice interesting and effective.

**METODOLOGY:** desk analysis, document analysis, literature analysis (if any).

**PRODUCTS:** Description of the situation; Survey on the local legislative framework, on existing public policies and on their implementation, on existing public and private services, on local tools and measures to facilitate the process

**TIMING:** June - beginning September 2017

**PROFESSIONALS INVOLVED:** Experts with specific skills on immigration (field of work and training) and on the certification of competencies.

### 5.2 In-depth analysis of successful practices and critical issues

Following the shared choice of best (or more interesting / innovative) mapping practices / services, a more detailed analysis of a selection will be carried out to provide a description of at least 10 case studies selected from the following types:

- Practices / services managed and / or provided by the public sector



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- Practices / services managed and / or provided by the private social
- (where possible) practices / services managed and / or provided by migrant association

Definition of "good practice": *a practice that has proven to produce good results and / or contains elements of success / innovation and which can be a model. It is a successful experience, tested, that can be repeated and shared, whose salient elements can be adopted (in whole or in part) in the Piedmont context.*

For each practice / service, a brief presentation is required to illustrate:

- ✓ The actor offering the service
- ✓ Main beneficiaries
- ✓ Key features (driven activities and used tools)
- ✓ Sustainability of practice in institutional, economic, financial and cultural terms
- ✓ Operators involved in service / practice delivery
- ✓ SWOT Analysis
- ✓ Evaluation criteria / evidence of success in terms of effectiveness, efficiency and / or quality of services
- ✓ Replicability / scalability of practices in other contexts

N.B. The list of in-depth practices will be agreed during a dedicated meeting organized with Italian project partners in September 2017

**METHODOLOGY:** in-depth interviews, case study history, focus group, participant observation.

**PRODUCTS:** Description of the identified practices

**TIMING:** September-October 2017

**PROFESSIONALS INVOLVED:** Experts with specific skills on immigration (field of work and training) and on competencies certification

### 5.3. Analysis of the role - real and potential - of migrant associations

Through the involvement of migrant communities and / or associations of migrants (and their associates) in the area, the following aspects will be deepened:

- (i) analysis of critical issues, needs and expectations of migrants in relation to work inclusion (focus: competence certification) and potential estimation of the pool of interested users
- (ii) relationship/connection with services (characteristics and quality, involvement, strengths and weaknesses) offered by public and private entities specifically in this sector
- (iii) (if existing) services / activities promoted by migrant association on this issue;
- (iv) proposals and contributions to improve the effectiveness of the services investigated and the potential role of the migrant community.

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**METHODOLOGY:** interviews (even with privileged witnesses), focus groups  
**PRODUCTS:** collection of housing services requirements; Improvement hypothesis.

**TIMING:** June - October 2017

**PROFESSIONALS INVOLVED:** Experts with specific skills on immigration (field of work and training) and on competencies certification

#### 5.4. Delivery of the research

Delivery of a first best practice analysis and a summary of what emerged from the research with the migrant associations in a draft version by the end of October/early November and delivery of the final version of the Research Report by early December.

This final report will be translated into English (in a measure compatible with the financial availability of the project) and presented at the Turin conference.

**METHODOLOGY:** desk analysis, back office.

**PRODUCTS:** Research Reports

**TIMING:** October 2017 / November 2017

**PROFESSIONALS INVOLVED:** Experts with specific skills on immigration (migrant housing).

#### 5.5. Presentation of the research at the Turin international event (December 2017)

The researcher will participate (at the expense of the project) at the international exchange event to be held in Turin in December 2017, and will present a summary of what emerged from the research

**TIMING:** December 2017

**PROFESSIONALS INVOLVED:** Experts with specific skills on immigration (field of work and training) and on competencies certification

## 6. WORK PLAN

A social research approach is required, with the collection and analysis of quantitative and qualitative data from primary and secondary sources.

The researcher will be required to comply with the following timetable:

Activity	Period	Involved actors
<b>5.1 Analysis of the situation</b> Desk analysis of existing documents on the subjects covered by the study. Analysis of the local legislative framework, existing public policies and services - both public and private - in force.	June - beginning September 2017	Selected researcher
Meeting for the agreement on the tools to be used for the	September 2017	Selected researcher

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in-depth analysis and the choice of the good practices to be analysed		Project promoters (leader and partners) Italian researchers
<b>5.2 In-depth analysis of successful practices and critical issues</b>	September-October 2017	Selected researcher
<b>5.3. Analysis of the role - real and potential - of migrant associations</b>	June - October 2017	Selected researcher
<b>5.3. Delivery of the research</b> Delivery of the first draft	End October /beginning of November	Selected researcher
Delivery of the Final Report	By the 4 of December 2017	Selected researcher
<b>5.3. Presentation of the research at the Turin international event in Turin</b> (Phase 2, Activity 2.1.)	December 2017	Selected researcher Project promoters (leader and partners) Italian researchers

## 7. Ethics

Participation in the research activities by any third party (e.g. interviewees, participants in the focus groups) will take place entirely on a voluntary basis and the researcher(s) is/are requested to obtain and clearly document participants' informed consent in advance. Participants will be therefore provided with a written informed consent form and detailed information sheets that are :

- are written in a language and in terms they can fully understand;
- describe the aims, methods and implications of the project, the nature of the participation and any benefits, risks or discomfort that might ensue;
- explicitly state that participation is voluntary and that anyone has the right to refuse to participate and to withdraw their participation, at any time and without any consequences.

The researcher will ensure that potential participants have fully understood the information and do not feel pressured or coerced into giving consent.

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European Parliament and Council Directive 95/46/EC on the protection of individuals with regard to the processing of personal data and on the free movement of such data is taken into account for the main guidelines, as related to the quality of data and data processing, legitimacy and categories of data

processing, right of access to the personal data, subject's right of information and objection, confidentiality and security of processing. In addition, the new Data Protection Regulation will be also taken into consideration that has entered into force in May 2016, but two more years are given before it shall apply to all EU Member States.

In compliance with Art. 8 of Directive 95/46/EC, no data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, trade-union membership, healthy and sex life shall be processed. Only data with a strict connection with the aim of the project will be collected.

The protection of the privacy of participants is a responsibility of all persons involved in research with human participants. Privacy means that each participant can control the access to personal information and is able to decide who has access to the collected data in the future.

Due to the principle of autonomy, the participants have to be asked for their agreement before private and personal information is collected. It shall be ensured that all persons involved in the project understand and respect the requirement for confidentiality. The participants shall be informed about the confidentiality policy that is used in this project.

Collected data will be saved on secured servers, and will not be available to anyone outside the research and project's team. Information may be shared between partners' researchers participating in this project in a confidential form. This consent can be revoked at any time and the right to revoke consent will be expressed to participants when entering the study.

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